



December 3, 2014

Western Little League

428-02-02

*Western*

We are pleased to inform you that the proposed Constitution of **Western Little League** has been found to be in basic agreement with Little League Baseball and Softball Rules and Regulations.

The proposed Constitution indicates that the document was presented to the league membership on, **December 3, 2014**. We remind you that Little League International and the General Membership, not the Board of Directors, must approve proposed amendments to this document.

We respectfully suggest that copies of this document be made available to any regular member upon request. Reference to this document should be included in the notice to members of the annual meeting for reports, election of Board Members, and any special membership meetings which may be scheduled.

Thank you for submitting this copy of the League's Constitution for our review. This copy of the League's Constitution, including approved changes, will be placed in the league's permanent file at the Regional Center. As always, if we can help with any league problem at any time, please let us know.

Best regards to the Board of Directors and Membership of your league for a safe and successful 2015 season.

Sincerely,

Kia Riley  
Assistant Director Western Region  
Little League Baseball and Softball

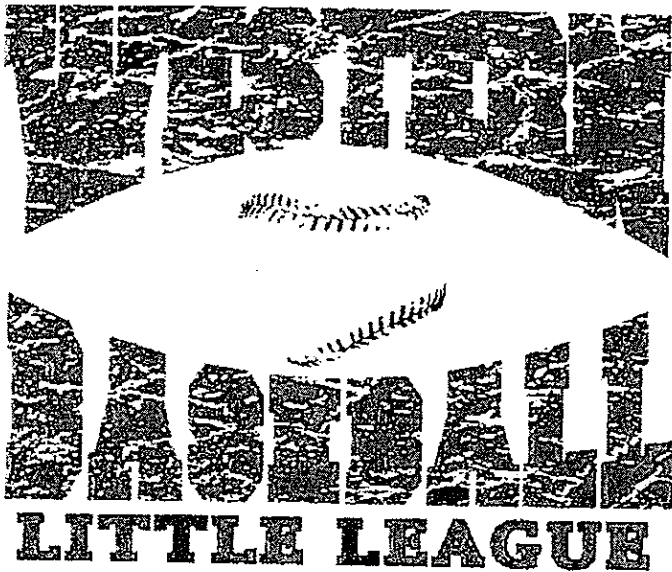
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APPROVED  
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# WESTERN LITTLE LEAGUE, INC. CONSTITUTION

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Revised October 1<sup>st</sup> 2014

# WESTERN LITTLE LEAGUE CONSTITUTION

**League ID Number: 428-02-02**  
**Federal ID Number: 86-0884465**  
**State ID Number: C3831-1991**

## ARTICLE I - NAME

This organization shall be known as the Western Little League, Inc., hereinafter referred to as to WLL, Inc

## ARTICLE II - OBJECTIVE

### SECTION 1

The objective of WLL, Inc. shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well-adjusted, stronger, and happier children and will grow to be good, decent, healthy, and trustworthy citizens.

### SECTION 2

To achieve this objective, WLL, Inc. will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers, and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, WLL, Inc. shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any Director, Officer or Member.

## ARTICLE III - MEMBERSHIP

### SECTION 1

**Eligibility** - Any person interested in active participation to further the objective of this WLL, Inc may become a Member.

### SECTION 2

**Classes** - There shall be the following classes of Members:

- (a) **Player Members** - Any player candidate meeting the requirements of Little League Regulation IV, in good standing, and who resides within the authorized boundaries of WLL, Inc. or a player candidate that meets the requirements of shall be eligible to compete for participation, but shall have no rights, duties, or obligations in the management or in the property of WLL, Inc.
- (b) **Regular Members** - Any adult person interested in furthering the objectives of change to WLL, Inc. may become a Regular Member so long they meet the requirements as described below and pay their dues as hereinafter provided. Only Regular Members, in good standing, are eligible to run for a volunteer position, on the Board of Directors and vote at General Membership Meetings and the Annual Meeting of Members. All Officers, Board of Directors, Committee Members, Managers, Coaches, and other elected or appointed positions must be active Regular Members in good standing. Regular Members in good standing are those volunteers who have had an authorized and approved background/criminal check accepted by the Board of Directors completed, and passed during the current league season as well as a current Little League Official Volunteer Application on file, have paid their dues. Regular Members in good standing cannot have had a written reprimand or warning during the current league season or have been terminated or suspended from the league. Regular Members may be issued a card numbered in sequential order annually. The secretary shall maintain the roll of Regular Members.

Note: Regular Members automatically include all current Managers, Coaches, Board of Directors, Officers of the Board and any other person, who is recognized by the Board of Directors as a volunteer in WLL, Inc. -Honorary Members. Any person may be

elected as Honorary Member by the unanimous vote of all Board of Directors present at any duly held meeting of the Board of Directors. Honorary Members shall have no rights, duties, or obligations in the management or in the property of WLL, Inc.

- (c) Sustaining Members. Any person not a Regular Member who makes financial or other contribution to WLL, Inc. may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties, or obligations in the management or in the property of WLL, Inc.

### SECTION 3

#### Other Affiliations

- (a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of WLL, Inc.
- (b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

### SECTION 4

**Suspension or Termination** - Membership may be terminated by resignation or action of the Board of Directors as follows:

- (a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of WLL, Inc and/or Little League Baseball. The Member involved shall be notified of such meeting, informed of the general nature of the allegations and given an opportunity to appear at the meeting to respond.
- (b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

## ARTICLE IV – DUES FOR REGULAR MEMBERS (NOT PLAYERS)

### SECTION 1

**Definition** – Dues for Regular Members may be fixed at such amounts as the Board of Directors shall determine for a particular fiscal year (see article XI, Section 7 for Fiscal Year of this league). Note: Dues for Regular Membership are separate from registration fees for Player Members, which are determined prior to each season by the Board of Directors in accordance with Regulation XIII (c). If no dues for Regular Membership are collected, Section 2 below does not apply.

### SECTION 2

**Notice of Meeting** – Regular Members who fail to pay their fixed dues within thirty (30) days of application to become a member, may, by majority vote of the Board of Directors present at a duly constituted meeting, shall be dropped from the rolls and shall forfeit all rights and privileges of membership.

## ARTICLE V - GENERAL MEMBERSHIP MEETINGS

### SECTION 1

**Definition** - A General Membership Meeting is any meeting of the Regular Members (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

### SECTION 2

**Notice of Meeting** - Notice of each General Membership Meeting shall be delivered in one of the following manners, by electronic mail, website message, in person, mailed to Regular Member at their last recorded address, or otherwise delivered to the last recorded phone number at least seven (7) days in advance of the meeting. The Notice shall set forth the place, time, and purpose of the meeting.

### SECTION 3

**Quorum** - The presence in person or representation by absentee ballot of one-third (1/3) of the Regular Members shall constitute a quorum.

The above section needs to be discussed in detail

### SECTION 4

**Voting** - Only Regular Members shall be entitled to make motions and vote at General Membership Meetings.

### SECTION 5

**Absentee Ballot** - For the expressed purpose of accommodating a Regular Member, in good standing, who cannot be in attendance at the Annual Meeting, or any General Membership Meeting at which new Board members will be elected, an absentee ballot may be requested and obtained from the Secretary. The absentee ballot shall be properly completed, signed and returned in a manner set forth by the Secretary prior to the date of the election. The Secretary shall present all absentee ballots to the Election Chairperson on the date of the meeting, prior to the voting portion of the selection process.

### SECTION 6

**Annual Meeting of the Members** - The Annual Meeting of the Members of WLL, Inc. shall be held each year no earlier than the thirty-first (31st) day of July and no later than the first (1st) day of October. The date shall be set on a day duly agreed upon by the Board of Directors and at a time so duly communicated to the Regular Members.

- (a) The Regular Membership shall receive at the Annual Meeting of the Members of WLL, Inc. a report, verified by the President and Treasurer, or by a majority of the Board of Directors, showing:
  - (1) The condition of change to WLL, Inc., to be presented by the President or his/her designee.
  - (2) A general summary of funds received and expended by WLL, Inc. for the previous year, the amount of funds currently in possession of WLL, Inc., and the name of the financial institution in which such funds are maintained;
  - (3) The whole amount of real and personal property owned by WLL, Inc., where located, and where and how invested;
  - (4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;
  - (5) The names of the persons who have been admitted to Regular Membership in WLL, Inc. during such year. This report shall be filed with the records of WLL, Inc. and entered in the minutes of the proceedings of the Annual Meeting. A copy of such report shall be forwarded to Little League International.
- (b) Only Regular Members in good standing present or represented by properly executed and signed absentee ballot prior to the election meeting shall be authorized to vote and participate in the election process of the Board of Directors.
- (c) After the Board of Directors is elected, the Board of Directors shall meet to elect the officers, and assign the remaining Board of Directors to appropriate open positions. After the election, the Board Directors shall immediately assume the performance of its duties. The Board of Directors' term of office shall continue until its successors are elected and qualified under this section.
- (d) The Officers of the Board of Directors shall include, at a minimum, the President, Vice President, Treasurer, Secretary, Player Agents, Safety Officer, Information Officer, Field/Equipment Manager, Concessions Manager, Fund Raising Coordinator, and Sponsorship Coordinator.

## SECTION 7

**Special General Membership Meetings** – Special General Membership Meetings of the Regular Members may be called by the Board of Directors, or by the President at their discretion. Upon the written request of ten-percent (10%) of the Regular Members, the President, or Board of Directors, shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting. Such Special General Membership Meeting shall be scheduled to take place not less than thirty (30) days after the request is received by the President or the Board of Directors.

## SECTION 8

**Rules of Order for General Membership Meetings** - Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of WLL, Inc.

## ARTICLE VI - BOARD OF DIRECTORS

### SECTION 1

**Authority** - The management of the property and affairs of WLL, Inc. shall be vested in the Board of Directors.

### SECTION 2

**Increase in Number** – The number of the Board of Directors so fixed at the Annual Meeting may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional members shall be by majority vote of all Regular Members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

### SECTION 3

**Vacancies** - If any vacancy occurs in the Board of Directors, by death, resignation, or otherwise, it may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

### SECTION 4

**Board Meetings, Notice and Quorum** - Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- (a) The President or Secretary may, whenever any of them deem it advisable, or the Secretary shall at the verbal or written request of five (5) Directors, issue a call for a special Board Meeting. In the case of a Special Board Meeting, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- (b) Notice of each meeting shall be given by the Secretary to each Director either by-mail or regular mail at least three (3) days before the time appointed for the meeting to the last recorded address of each Director, or by telephone or telegraphic or personal notice twenty-four (24) hours preceding the meeting.
- (c) One-third (1/3) of the Members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.
- (d) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

### SECTION 5

**Duties and Powers** - The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board of Directors may adopt such rules and regulations for the conduct of its meetings and the management of WLL, Inc. through its By-Laws, as it may deem proper, provided such rules and regulations do not conflict with this Constitution. In the case of a conflict between said By-Laws and this Constitution, this Constitution shall serve as the controlling document.

The Board of Directors shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of WLL, Inc. in accordance with the procedure set forth in Article III, Section 4 (a, b). Said member will be invited to be present to defend themselves.

## SECTION 6

**Rules of Order for Board Meetings** - Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of WLL, Inc.

## ARTICLE VII - DUTIES AND POWERS OF THE BOARD

### SECTION 1

**Appointments** - The Board of Directors may appoint such other officers or agents as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board.

### SECTION 2

**President** - The President shall:

- (a) Conduct the affairs of WLL, Inc. and execute the policies established by the Board of Directors.
- (b) Present a report in cooperation with the Vice President the condition of WLL, Inc. at the annual meeting.
- (c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of WLL, Inc.
- (d) Be responsible for the conduct of WLL, Inc. in conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to WLL, Inc. by that organization.
- (e) Designate in writing other officers, if necessary, to have power to make and execute for and in the name of WLL, Inc. such contracts and leases they may receive and which have had prior approval of the Board.
- (f) Investigate complaints, irregularities, and conditions detrimental to WLL, Inc. and report thereon to the Board or Executive Committee as circumstances warrant.
- (g) With the assistance of the Treasurer, prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (h) With the assistance of the Player Agent, examine the application and support proof-of age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.
- (i) Represents WLL, Inc. at district level meetings.
- (j) Chair with cooperation from the Vice President all Board Meetings.
- (k) Coordinate with the Vice President and Division Reps in responding to player-related complaints, disputes and concerns.
- (l) Vote on matters before the board so long as it is not a conflict of interest regarding their child.
- (m) Vote in case of a tie.

### SECTION 3

**Vice President** - The Vice President shall:

- (a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- (b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.
- (c) Support and assist the Sponsorship Coordinator with the solicitation and securing of local sponsorships to support league operations.



- (d) Coordinate and bear responsibility for the annual league mailer sent out prior to the spring season registrations.
- (e) Support and assist the Information Officer with distribution of important league information to all Regular Members, Player Members, and parents via email, website updates, and other forms of communications.
- (f) Vote on matters before the board so long as it is not a conflict of interest to his/her respective position or involves matter regarding his/her child.

#### SECTION 4

**Secretary - The Secretary shall:**

- (a) Be responsible for recording the activities of -WLL, Inc. and maintain appropriate files, mailing lists, and necessary records.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (c) Maintain a list of all Regular, Sustaining and Honorary Members, Directors, and committee members and give notice of all meetings of WLL, Inc., the Board of Directors and Committees.
- (d) Keep the minutes of the meetings of the Members, the Board of Directors and the Executive Committee, and cause them to be recorded in a book kept for that purpose.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- (f) Notify Members, Directors, Officers, and committee members of their election or appointment.
- (g) Prepare and maintain the annual calendar of all meetings and events.
- (h) Notify Members, Directors, Officers, and committee members of their election or appointment.
- (i) Support and assist the Team Mom Coordinator and Fundraising Coordinator with any league fundraiser venue.
- (j) Keep a record of, and coordinate all parental volunteer positions, specifically opening day festivities.
- (k) Vote on matters before the board so long as it is not a conflict of interest to their respective position or involves matter regarding their child.

#### SECTION 5

**Treasurer - The Treasurer shall:**

- (a) Perform such duties as are herein set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of WLL, Inc, including the Auxiliary; approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting, and District Administrators and be responsible for the execution thereof.
- (e) Prepare an annual financial report (Balance Sheet, Statement of Cash Flow, Income Statement, and Profit and Loss Statement), under the direction of the President, for submission to the Membership and Board of Directors at the Annual Meeting, and to Little League International.
- (f) Prepare monthly financial reports (Balance Sheet, Statement of Cash Flow, Income Statement, and Profit and Loss Statement), under the direction of the President, for submission to the Board of Directors at monthly Board Meetings.
- (g) Prepare the league's annual tax filing, with the assistance of a pre-approved CPA and under the direction of the President, for submission to the IRS, Board of Directors, District Administrator and Little League International.
- (h) Pay all bills and balance bank statements monthly.
- (i) Vote on matters before the board so long as it is not a conflict of interest to their respective position or involves matter regarding their child.

## SECTION 6

**Player Agent** - The Player Agent shall:

- (a) Record all player transactions and maintain an accurate and up-to-date record thereof.
- (b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- (c) Coordinates and conducts with the assistance of the Executive Committee, player evaluations, tryouts, the player draft, and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's list.
- (e) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit.
- (f) Notify Little League International of any subsequent player replacements or trades.
- (g) Conduct, with assistance of the Division Rep, the formation of teams in the T-ball and Coach Pitch divisions.
- (h) Coordinate with Division Reps in responding to player-related and manager-related complaints, disputes and concerns.
- (i) Coordinates the transfer of players to or from the Minor Division.
- (j) Vote on matters before the board so long as it is not a conflict of interest to their respective position or involves matter regarding their child.

## SECTION 7

**Safety Officer** - The Safety Officer shall:

- (a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.
- (b) Develop and implement a plan for increasing safety of activities, equipment, and facilities through education, compliance, and reporting. Including, but not limited to
  - (1) **Education** - Prepares an annual Safety Seminar with all managers, coaches, and league officials prior to the start of the season.
  - (2) **Compliance** - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities. Prepares an annual Safety Manual for submission to each Manager, Board of Director, the District Safety Administrator and Little League Headquarters.
  - (3) **Reporting** - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available. Administers the proper reporting procedures for any injury requiring medical attention and the submission to Little League Headquarters.
- (c) Distribute information among participants including players, League officials, parents, guardians, and other volunteers.
- (d) Define process the insure that:
  - (1) Incidents are recorded.
  - (2) Information is sent to the League District and National Offices.
  - (3) Follow-up information on medical and other data is forwarded as available.
- (e) Submit any paperwork necessary for WLL, Inc. insurance.
- (f) Inspect the overall conditions of fields, grounds, and facilities for any hazards or unsafe conditions. Take action with the appropriate Member/Officer to resolve minor problem or deficiencies. Reports to the Board of Directors for resolution, direction or permission to perform repairs that may include more than minimal cost to the league.
- (g) Prepares and submits the ASAP field survey to Little League Headquarters annually.
- (h) Ensures that each team has access to all league provided First Aid Kits at each playing field.
- (i) Vote on matters before the board so long as it is not a conflict of interest to their respective position or involves matter regarding their child.

## SECTION 8

**League Information Officer** - The League Information Officer shall:

- (a) Be responsible for creating and maintaining the league's official web site. Support WLL, Inc. activities by enabling teams, players, parents, and volunteers to have appropriate online access to WLL, Inc. 's web site.
- (b) Manage the online registration process and ensure that league rosters are maintained on the site.
- (c) Assign administrative rights to league volunteers and teams.
- (d) Ensure that Little League International and league news, communications, schedules & scores (daily during active season), and policies that promote Little League and its programs are updated on a regular basis. Oversees public relations and media interaction.
- (e) Collect, post, and distribute important information on League activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, district, public, league members, and media.
- (f) Serve as primary contact person for Little League and web site regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball.
- (g) Promote WLL, Inc. through media sources available.
- (h) Vote on matters before the board so long as it is not a conflict of interest to their respective position or involves matter regarding their child.

## SECTION 9

**Field/Equipment Manager** – The Field/Equipment Manager shall:

- (a) Maintain a proper inventory of safe equipment as required by Little League.
- (b) Purchase and distribute uniforms for all teams including tournament teams.
- (c) Be responsible for the purchase, distribution, maintenance and return of all equipment.
- (d) Schedule all practice and games for the season and ensure that schedules are posted on the league website.
- (e) Work with City Officials to secure the use of fields for each season.
- (f) Coordinate work parties for projects and upgrades.
- (g) Work with City Park Officials to make repairs that are under the cognizance of the City.
- (h) Schedule all field prep prior to each scheduled game day.
- (i) Submit to the Board in writing any major upgrades including cost estimates, plans, and timeline of projects and how it will impact the league as a whole.

## SECTION 10

**Concessions Manager** – The Concessions Manager shall:

- (a) Manage the concession stand and all workers with the assistance of a co-director, and coordinate the scheduling of volunteers.
- (b) Be responsible for maintaining the concession stand and meeting all health department regulations.
- (c) Be responsible in opening and closing the concession stand during all scheduled games.
- (d) Select the appropriate volunteers to work the concession stand.
- (e) Carry a food handler's license.
- (f) Be responsible for ordering food and other items used.
- (g) Organize and train the members of the concessions committee.
- (h) Schedule committee members

## SECTION 11

**Fund Raising Coordinator** – The Fund Raising Coordinator shall:

- (a) Organize and conduct the player fundraiser for the year.
- (b) Coordinates with the Treasurer, Team Mom Coordinator, Secretary and Team Moms to collect all fundraising money.
- (c) Organizes team picture day during the regular season and All Stars.
- (d) Coordinate with assistance from other Board Members, the annual player raffle for Opening Day.

## SECTION 12

**Sponsorship Coordinator** – The Sponsorship Coordinator shall:

- (a) Define sponsorship levels and activities for the year as well as identify with the assistance of the President, Treasurer, and other Board Members the monetary sponsorship goals for the year.
- (b) Develop and mail out via email or other forms of communications, all marketing materials, sponsorship requests, and sponsorship responses, and letters as they relate to the marketing and collections of any and all sponsorship funds received on behalf of the league.
- (c) Coordinate and collect all sponsor logos and verbiage.
- (d) Order all banners and other materials required to represent paid sponsors at the baseball fields and on the Western Little League web site in accordance with the respective level of sponsorship purchased.
- (e) Order “Thank You” plaques for all league sponsors.
- (f) Report to the Board of Directors at the Monthly Board Meetings update reports with regard to sponsorship activities to include, but limited to marketing efforts, contacts made, sponsorships purchased, and finds raised.

## ARTICLE VIII - EXECUTIVE COMMITTEE

### SECTION 1

**Executive Committee** - The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, and Safety Officer.

### SECTION 2

**Responsibility** - The Executive Committee shall advise with and assist the Officers and Board of Directors of WLL, Inc. in all manners concerning its interests and the management of its affairs, and shall have such other powers as may be delegated by the Board, but in no event will the Executive Committee have authority over the Board of Directors. The Executive Committee may appoint or seek advice from additional Regular Members for such guidance on matters that may include, but not be limited to financial and legal affairs of the league.

### SECTION 3

**Complaints** - The Executive Committee will address all complaints pertaining to the players, coaches, managers, and protests. If it is the decision of the Executive Committee that they are confronted with a legal issue, it will be dealt with as much discretion as possible. If it is a decision that should involve the Board of Directors, a special meeting will be called.

## ARTICLE IX - OTHER COMMITTEES

### SECTION 1

**Nominating Committee** - The Board of Directors *will* appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members. The committee shall investigate and consider eligible candidates and submit at the Annual Meeting a slate of candidates for the Board of Directors. The Committee shall also submit for consideration by the Board of Directors a slate of Officers and Committee Members.

### SECTION 2

**Auditing Committee** - The Board of Directors will appoint an Auditing Committee consisting of three (3) Directors. The President, Treasurer or signatories of checks are not eligible. The Committee will review Western Little League's books and records annually prior to the Annual Meeting and attach a statement of its findings to the annual financial statement of the President and Treasurer; or may, if directed by the Board of Directors or Membership, secure the services of a Certified Public Accountant to accomplish such review.

### SECTION 3

**Grounds Committee** - The Board of Directors may appoint a Grounds Committee consisting of two (2) Directors and other appointed Regular Members. The committee shall be responsible for the care and maintenance of the playing field(s), buildings, and grounds. It shall operate within the amount appropriated in the approved budget for that purpose.

### SECTION 4

**Playing Equipment Committee** - The Board of Directors may appoint a Playing Equipment Committee consisting of two (2) Directors and other appointed Regular Members. The committee shall secure bids on needed supplies, equipment, and uniforms and make recommendations for their purchase to the Board. The committee shall also be responsible for the proper issuance of such supplies and equipment and for the repair, cleaning, and storage thereof at the close of the season.

### SECTION 5

**Managers Committee** - The Board of Directors may appoint a Managers Committee consisting of three (3) Directors and other appointed Regular Members. The committee shall interview and investigate prospective managers and coaches, including those for the Minor League teams and recommend acceptable candidates to the President, for appointment and subsequent approval by the Board of Directors. It shall, during the playing season, observe the conduct of the managers and coaches and report its findings to the President of Western Little League. It shall, at the request of the President or Board of Directors, investigate complaints concerning managers and coaches and make a report thereof to the President or Board of Directors as the case may be.

### SECTION 6

**Auxiliary Committee** - The Board of Directors may appoint an Auxiliary Committee consisting of three (3) Directors and other appointed Regular Members. The Committee shall coordinate the activities of the Auxiliary. It shall review and evaluate auxiliary projects for raising money and disposition of profits, and make recommendations to the Board. The Board of Directors shall approve in advance all projects and actions of the Auxiliary.

## ARTICLE X - AFFILIATION

### SECTION 1

**Charter** - WLL, Inc. shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. WLL, Inc. shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

### SECTION 2

**Rules and Regulations** - The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Local League.

### SECTION 3

**Local Rules, Ground Rules, and/or Bylaws** - The local rules, ground rules, and/or bylaws of WLL, Inc. shall be adopted by the Board of Directors at a meeting to be held not less than one (1) month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations, and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Local League shall expire at the end of each fiscal year, and are not considered part of this Constitution. In the event that there is a conflict between this Constitution and the WLL, Inc. By-Laws, this Constitution shall serve as the controlling document.

## ARTICLE XI-FINANCIAL AND ACCOUNTING

### SECTION 1

**Authority** - The Board of Directors shall decide all matters pertaining to the finances of WLL, Inc. and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### SECTION 2

**Contributions** - The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of WLL, Inc. , thereby to discourage favoritism among teams and to endeavor to equalize the benefits of -WLL, Inc.

### SECTION 3

**Solicitations** - The Board shall not permit the solicitation of funds in the name of Little League Baseball unless all of the funds so raised are placed in WLL, Inc. treasury.

### SECTION 4

**Disbursement of Funds** - The Board shall not permit the disbursement of WLL, Inc. funds for other than the conduct of Little League activities in accordance with the rules, regulations, and policies of Little League Baseball, Incorporated. All disbursements or purchases shall be made by Check or Credit Card. All checks shall be signed by WLL, Inc Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

### SECTION 5

**Compensation** -With the approval of the Board of Directors, fees may be waived or reduced for children of the Board Members. Otherwise, no Director, Officer, or Member of Western Little League shall receive, directly or indirectly any salary, compensation, or emolument from Western Little League for services rendered as Director, Officer, or Member.

### SECTION 6

**Deposits** - All monies received, including Auxiliary Funds, shall be deposited to the credit of to WLL, Inc. in the Wells Fargo Bank account.

### SECTION 7

**Fiscal year** - The fiscal year of WLL, Inc. shall begin on the first day (1<sup>st</sup>) October and end on the last day of September.

### SECTION 8

**Distribution of Property Upon Dissolution** - Upon dissolution of WLL, Inc. and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of WLL, Inc. to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision.

**ARTICLE XII- AMENDMENTS**

This Constitution may be amended, repealed, or altered in whole or in part by a majority vote at any duly organized meeting of the (Regular) Members provided notice of the proposed change is included in the notice of such meeting.

A draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the WLL, Inc. Board of Directors on ENTER DATE

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President's Name	President's Signature	Date
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**Make one copy for the District Administrator and copies for Western Little League.**

*Send original to Regional Headquarters. This Local League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Local League.*

*Little League Baseball does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.*

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